

**TOWN OF OSCEOLA
TOWN BOARD OF SUPERVISORS
REGULAR BOARD MEETING
Tuesday, September 7, 2021 – 6:30 P.M.
Town Hall - 516 East Avenue North, Dresser WI
Agenda Can Change Up to 24 Hours Prior to Meeting**

MEETING AGENDA

1. Call Meeting to Order
2. Verification of Meeting Posting
3. Pledge of Allegiance
4. Roll Call
5. Presentation and Approval of Bills
6. Acceptance of Proposed Agenda
7. Approval of Minutes of Previous Meetings: 8/2/21, 8/10/21, 8/19/21, 8/26/21
8. Public Comment
9. Public Works Report *12*
10. Treasurer's Report
11. Clerk's Report
12. Old Business
 - a) Bluestone permit transfer/license renewal
 - b) Discuss boat landing at Dwight Lake
 - c) Consider committee's duties and appointments: Media/Technology, Public Works
13. New Business
 - a) Appointment of Finance Committee
 - b) Review/Action on 90th Ave. guardrail proposals
 - c) Review/Action on 2021-22 operator's license renewal
 - d) S&T Woodhill Bar & Grill Retail Class "B" Liquor License Amendment
 - e) Review/Action on audio equipment enhancement
 - f) Review/Action for ICX touch screens proposals (for elections)
 - g) Review/Action for Gopher Bounty Claim *23*
 - h) Discuss Preparations for 2021 Local Redistricting/Adjustment of Ward Lines *24-28*
 - i) Polk County Environmental Services Committee September 15th Public Hearing *29*
 - j) Consider amendments to Chapters 1 & 2 of the Town's Code of Ordinances
 - k) Review/Action on Plan Commission meeting stipend
 - l) Update on open positions for Clerk and Town Supervisor
 - m) Set a closed meeting date for review of Town Clerk applicants
14. Chairman's Report
15. Supervisor's Report
 - a) Jon Cronick: Supervisor and Plan Commission Update, including 8/30/21 minutes
 - b) Jo Everson
 - c) Neil Gustafson
16. Request for Future Meeting Agenda Items
 - a) Ben Krumenauer, Administrator, Village of Osceola, Simmon Drive update
 - b) Technology RFP update
17. Next Town Board Meeting – October 4, 2021
18. Next Plan Commission Meeting – September 28, 2021
19. Community Meetings Board Members Attend –
 - a) September 27, 2021 Allied Fire Budget/Finance Committee Meeting 6:00 p.m.
20. Adjournment

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Clerk's office at (715)755-3060.

AFFIDAVIT OF POSTING: I hereby certify that this notice has been posted at the Dresser Post Office, the Town Hall, the First Community National Bank, and the Town Web Site.

/s/ Denise Skjerven, Interim Clerk

Town of Osceola

Public Works Report

Sept 7, 2021

1. 25 mph Signs on 235th have been installed.
2. Adopt a Highway signs for 195th have been installed for the Koshiols
3. Oak Dr has been repaved from West of MM approximately 3/4 of an mile and still needs to be shouldered.
4. Other roads to be completed yet are guard rails on 90th, wedges on 85th and Dwight Lane and stripping /painting lines on various other roads.
5. Almost done mowing ditches in half of the township.
6. Still working on shouldering roads and hauling gravel to bad spots on dirt roads.
7. Boat landing on Poplar Lake has been repaired.

As always, let me know if you any questions or concerns.

516 East Avenue North
P. O. Box 216
Dresser, WI 54009-0216
Office: 715-755-3060

TOWN OF OSCEOLA

Polk County, Wisconsin

Gopher Bounty Claim Form

Number of Pocket Gophers: _____ x \$4.00 = \$ _____

Address and Signature of Property Owner where Pocket Gophers were caught:

Address: _____

Property Owner Signature: _____

(I verify that I live within the Town of Osceola): Yes

Print Name of Person Claiming Bounty: _____

Street Address: _____

City/State/Zip: _____

(I verify that I live within the Town of Osceola): Yes

Signature of Person Claiming Bounty: _____

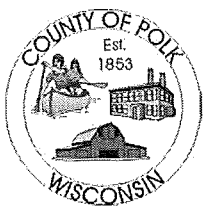
Payments will be mailed following the next Monthly Town Board meeting.

Counted and approved by: _____

Date: _____

Effective 5/19/2020 at the Annual Meeting, it was voted to raise the pocket gopher bounty to \$4.00 per tail.

Effective 4/13/2010 at the Annual Meeting, it was voted to abolish the striped gopher bounty.



OFFICE OF POLK COUNTY CLERK

Lisa R. Ross

100 Polk Plaza, Suite 110, Balsam Lake, WI 54810

PHONE: (715) 485-9209 | EMAIL: CountyClerk@co.polk.wi.us
www.co.polk.wi.us

August 20, 2021

To: All Polk County Municipalities

From: Lisa Ross, Polk County Clerk

RE: Establishment of a Tentative County Supervisory District Plan

As most of you know, we are currently under a time crunch to complete the Decennial Redistricting under Wis. Stat. [59.10\(3\)](#) prior to the Type A notice of the 2022 Spring General Election publication deadline in November. Under said statute each county board is required to take action as a part of the creation and adoption of a county supervisory district plan. This is a 3-step process outlined below along with a compressed timeline for Polk County and the municipalities.

Step One- County Board to Draft a Tentative County Supervisory District Plan

At the August 17th County Board meeting, the Board decided to keep the number of Supervisors at the current number of 15. They have received the census population information indicating the population of Polk County showed an increase from 44,205 in 2010 to 44,977 in 2020, a difference of 772. Due to the compressed timeline the whole county board will oversee the redistricting process.

A public hearing will be held prior to the September 21st County Board Meeting and later that evening, at the County Board meeting the tentative plan will be presented and voted on. After the tentative plan has been adopted by the County Board, you will receive the tentative plan from us, and the redistricting process will move on to Step 2.

Step Two- Creation of Wards/Adjustment of Ward Lines by Municipalities

Your city council or village or town board is responsible for establishing ward boundaries. Setting up the municipal ward lines should begin for each of you once the tentative county plan has been adopted. It may be that some of you have little to no changes, others may have more significant changes.

You will need to examine your current wards, make changes as necessary, and adopt a ward plan by a majority vote of all members of your municipal boards. The last step will be to submit your adopted ward plan to the County Clerk no later than **Friday, October 15th, 2021**. *Depending on your meeting schedule your city council or village/town board may require an additional special meeting (or 2) in order to meet this deadline, please plan accordingly.*

This process is all done within the WISE-LR system. All municipal clerks should have received an email from the Wisconsin State Legislature GIS team with a login and password to get into the system. There you can look at and adjust the ward lines within the system. If you have not had an opportunity to learn about the WISE-LR system recorded webinars specific to municipal clerks and other Power Points and FAQ's are available online at: <https://legis.wisconsin.gov/ltsb/local-redistricting/>.

Step Three- County Adopts the Final Supervisory District Plan

After all the municipal ward adjustments have been made, the county is required to adopt the final supervisory district plan, consisting of whole municipal wards and aldermanic district plans. To adopt the final plan, the county will hold a second public hearing in early November, formally adopt the plan, then file it with the Secretary of State.


The compressed timeline for completion of redistricting is as follows:

Data Received.....	Monday, August 16
County holds public hearing and adopts tentative Supervisory Plan.....	Tuesday, September 21
Municipalities adopt ward/aldermanic plans.....	by Thursday, October 14
Municipal clerks send adopted plans to County Clerk	<u>no later than</u> Friday, October 15
County holds public hearing & adopts final Supervisory Dist. Plan.....	Tuesday, November 9
Type A Notice sent to local newspapers for publication.....	Wednesday, November 10

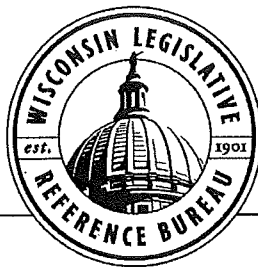
Please see the attached Guide for Adjusting Municipal Wards that includes a section on WI's redistricting timeline and potential delays due to COVID-19. This information and much more can be found at: www.legis.state.wi.us/ltsb/redistricting and at: <https://data.census.gov/>. The official census results by municipality have not yet been released. Municipal clerks will receive an automated email from the WISE-LR system when this is available, our office will also forward this information by email to the clerks when it becomes available.

Thank you for your patience and flexibility during this condensed process. We will do our best to make this process go as smoothly as possible.

Thank you,


Lisa R. Ross,
Polk County Clerk

Richard A. Champagne, Chief
Legal 608.504.5801 • Research 608.504.5802



One East Main Street, Suite 200
Madison, WI 53703 • <http://legis.wisconsin.gov/lrb>

LOCAL REDISTRICTING FAQS

What is redistricting and why do we redistrict?

Redistricting is the process where the district lines for political units are redrawn to account for population shifts. Federal and state constitutional and statutory provisions mandate redistricting.¹

Who is responsible for local redistricting?

Local redistricting requires the cooperation and coordination among counties and their respective municipalities. Each county board is responsible for adjusting supervisory district lines. The governing body of a municipality—the common council or village or town board—is responsible for establishing ward boundaries. The common council of every city redistricts its aldermanic districts.

What is the basic procedure and timeline for local redistricting?

Wisconsin has a three-step procedure for local redistricting. The process starts at the county level, moves to the municipal level, and concludes with counties’ adoption of final supervisory districts and municipalities’ adoption of aldermanic districts. Each of the three steps is comprised of a 60-day work period and each step must be completed before the next step can begin.

After the results of the federal census become available, counties have up to 60 days to enact a tentative supervisory district plan, but “no later than July 1 following the year of each decennial census” (i.e. July 1, 2021);² municipalities are allotted up to the following 60 days to enact an ordinance or resolution that establishes municipal wards;³ lastly, counties are given 60 days to adopt final supervisory district plans, and cities must establish aldermanic districts within 60 days of adjusting its ward boundaries.⁴

What are the rules for drawing county lines?

County supervisory districts must divide the county into a number of districts equal to the number of supervisors, and all districts must be “substantially equal” in population. Territory within each district must be contiguous, and whenever possible, a county must place whole contiguous municipalities or contiguous parts of the same municipality (wards) within the same district.⁵ Additionally, census blocks may not be divided unless the block is bisected by a municipal

¹ U.S. Const. art. 1, § 2, cl. 3; U.S. Const. amend. XIV, § 2; 2 U.S.C. § 2a; Wis. Const. art. IV, § 3; Wis. Stat. §§ 59.10 (3); 5.15; 62.08.

² Wis. Stat. § 59.10 (2) (a) and (3) (b) 1.

³ Wis. Stat. § 5.15 (2) (b).

⁴ Wis. Stat. § 59.10 (3) (b) 2.

⁵ If the board seeks to divide a municipality, the board is required to provide a written statement to the affected municipality with the tentative plan that specifies the approximate location of the territory from which a ward is to be created and the approximate population of the ward. Wis. Stat. § 59.10 (3) (b) 1.

boundary or unless a division is required to enable creation of supervisory districts that are substantially equal in population.⁶

Counties with a population of at least 750,000 follow requirements outlined under Wis. Stat. § 59.10 (2) (a) and (d). Counties with a population of less than 750,000 and more than one town follow requirements under Wis. Stat. § 59.10 (3) (a) to (c). Counties with a population of less than 750,000 and more than one town are classified and entitled to a maximum number of supervisors based on population totals.⁷ Counties with a population of:

- Less than 750,000 but at least 100,000 shall have no more than 47 supervisors.
- Less than 100,000 but at least 50,000 shall have no more than 39 supervisors.
- Less than 50,000 but at least 25,000 shall have no more than 31 supervisors.
- Less than 25,000 and containing more than one town shall have no more than 21 supervisors.

Does my municipality have to participate in the redistricting process?

State law requires a city, village, or town with a population of 1,000 or more to divide itself into wards.⁸

What are the rules for drawing ward boundaries?

Every city, village, and town in Wisconsin is required to be divided into wards, whose boundaries and assigned number are intended to be as permanent as possible.⁹ Where possible and practicable, each ward is to consist of whole census blocks; be kept compact; observe the community of interest of existing neighborhoods and other settlements; be confined to a single municipality; and be only in one county supervisory board district.¹⁰ While wards do not have to be equal in population, wards are subject to population limits based on the size of the municipality.¹¹

- In any city in which the population is at least 150,000, each ward shall contain not less than 1,000 nor more than 4,000 inhabitants.
- In any city in which the population is at least 39,000 but less than 150,000, each ward shall contain not less than 800 nor more than 3,200 inhabitants.
- In any city, village, or town in which the population is at least 10,000 but less than 39,000, each ward shall contain not less than 600 nor more than 2,100 inhabitants.
- In any city, village, or town in which the population is less than 10,000, each ward shall contain not less than 300 nor more than 1,000 inhabitants.

What if I still have questions about the local redistricting process?

If you have questions about the local redistricting process, please contact Joseph T. Kreye by email at Joseph.Kreye@legis.wisconsin.gov or by phone at (608) 504-5857.

⁶ Wis. Stat. § 59.10 (2) (a) and (3) (b) 1.

⁷ Wis. Stat. § 59.10 (3) (a). Note that if the population of any county is within 2 percent of the minimum population for the next most populous grouping, the board may employ the maximum number for such districts set for such next most populous grouping pursuant to Wis. Stat. § 59.10 (3) (a) 5.

⁸ Wis. Stat. § 5.15 (2) (a). A “ward” means a town, village, or city subdivision created to facilitate election administration and establish election districts.

⁹ Wis. Stat. § 5.15 (1) (a) 1.

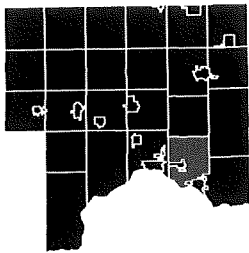
¹⁰ Wis. Stat. § 5.15.

¹¹ Wis. Stat. § 5.15 (2) (b). Note there are exceptions.

TOWN OF OSCEOLA

Polk County, WI

WARDS



2010 US CENSUS POP.
2855

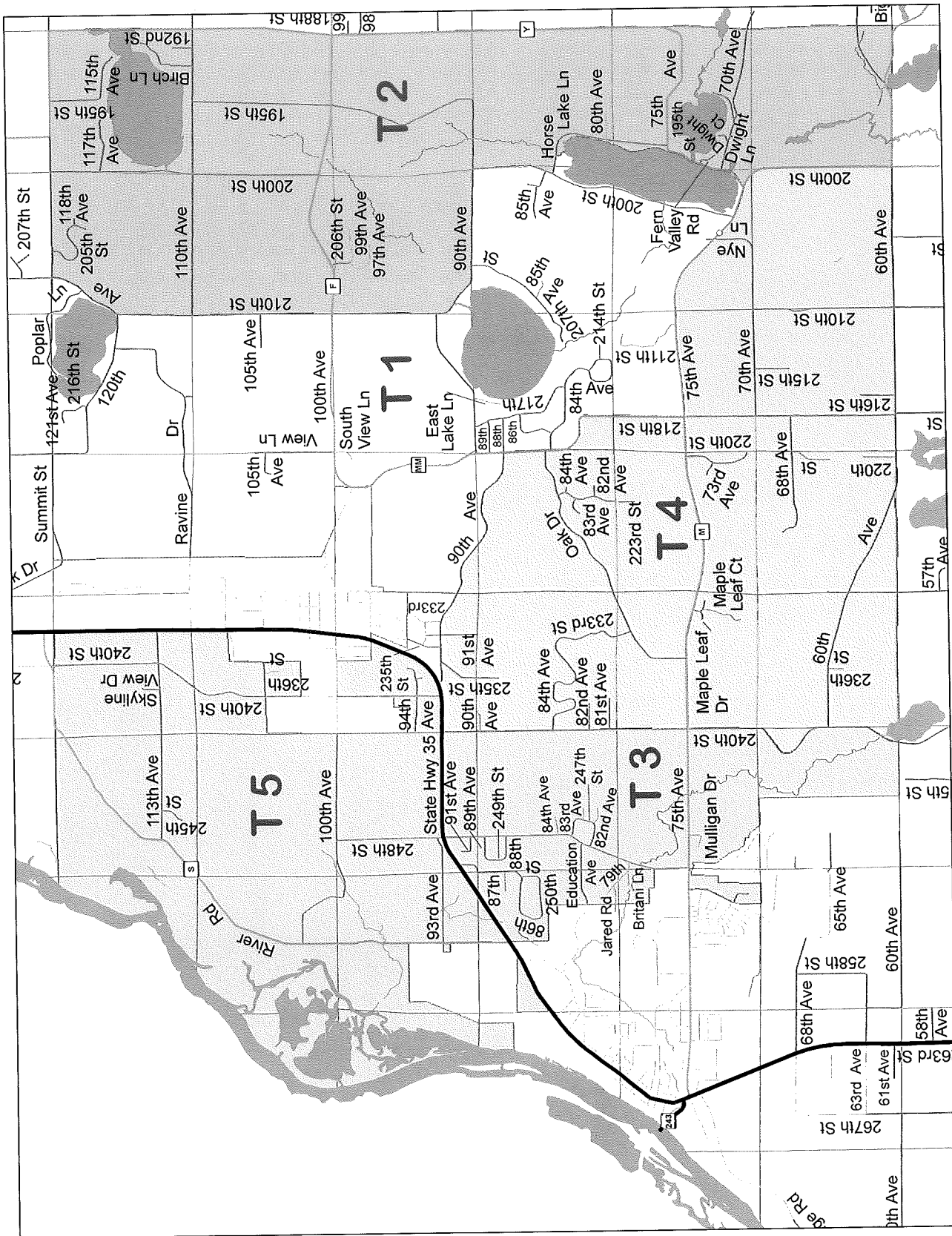
- Ward District**
- WARD - T 1 - 718
 - WARD - T 2 - 475
 - WARD - T 3 - 541
 - WARD - T 4 - 775
 - WARD - T 5 - 346



0 0.25 0.5 1 Mile

Created by:
County of Polk
County Board
Data Source: Wisconsin Department of Transportation
100 Polk County Plaza, Suite 130
Polk County, WI 54651
Phone: 715-462-3279
Fax: 715-462-3284
www.polkcountywi.gov

This drawing is the result of a compilation and reproduction of land records as they appear in various Polk County Offices. The accuracy of this drawing is not guaranteed. Polk County is not responsible for any inaccuracies herein contained.
Date: 3/26/2012





POLK COUNTY DIVISION OF ENVIRONMENTAL SERVICES DEPARTMENT OF LAND INFORMATION

100 Polk County Plaza, Suite 130
Balsam Lake, Wisconsin 54810
www.co.polk.wi.us/landinfo

Vince Netherland, County Administrator
Robert Kasmierski, Director of Environmental Services
Office: (715) 485-9279

TO: Town Clerks – certified mail
FROM: Zoning Department
RE: Public Hearing – Wednesday, September 15, 2021
DATE: August 26, 2021

Notice of Public Hearing

The Polk County Environmental Services Committee will hold consecutive public hearings on the proposed amendments found in Chapter 42, Articles 1 & 3 of the Polk County Code of Ordinances on Wednesday, September 15, 2021 starting at 9:30 am at the Polk County Government Center (County Board Room) located at 100 Polk County Plaza, Balsam Lake, WI 54810.

The proposed amendment to the comprehensive and shoreland ordinance provisions would allow park model campers to remain on a piece of property year around but will limit their use from May 15th thru December 1st. A septic system is required to serve the park model under this provision, and all the setbacks for a principal structure must be met.

The proposed amendments to the shoreland ordinance under Chapter 42, Article 3 will remove “use” zoning regulations at the County level in the Towns of St. Croix Falls, Garfield, and Farmington. The “use” regulations in the shoreland areas would be administered by the Town if this amendment is adopted. A new zoning district labeled “Town Zoned” would be created under this amendment, and the County zoning maps would be updated accordingly.

The September 15th meeting will also be held virtually via WebEx.
To join this meeting, please use the links, phone number and password below:

Meeting Link: <https://polkwi.webex.com>

Meeting #: 187 199 9405

Password: ESMeeting

Join by Phone: 1-408-418-9388

All interested parties can also provide written comments to or find a copy of the existing and proposed ordinances, and a map of the properties affected in the Department of Land Information, 100 Polk County Plaza Suite 130, Balsam Lake, WI 54810 or on the County website at: <http://www.co.polk.wi.us/>. For any questions you may call the Department of Land Information Monday through Friday, 8:30 am - 4:30 pm, at (715) 554-7733.

Cc or email: Town Chairmen; Department of Natural Resources (Eau Claire, Balsam Lake)
County Board Supervisors (w/petition & ordinance); Land & Water Resources Department
Brian Hobbs, Environmental Health Specialist; Tim Anderson, County Planner
Malia Malone, Corporation Counsel (w/petition & ordinance)
Vince Netherland, County Administrator (w/petition & ordinance)